

Ministry of Commerce Industry and Labour
P.O Box 862, APIA, SAMOA
Telephone: 20041/20442 Facsimile: 20443
**HALF YEARLY SURVEY OF
EMPLOYMENT**

Name of Business:

.....
Type of Business:
.....

To be submitted within thirty days from end of each half
year

Note: The information contained in this return will be for the use of the Ministry of Commerce, Industry and Labour **ONLY** and will be treated with the strictest confidence.

1. Pursuant to the provisions of section 7 (e) and (f) of the Labour & Employment Act 1972; and Regulation 22 of the Labour and Employment Regulations 1973, I submit herewith the employment return for Half Year ending:

30 June 31 Dec (Tick Half Year Applicable) 20.....

2. No. of normal work days per week

3. No. of normal hours of work
Per Day:
Per Week:

4. Lowest salary/wage payable:
Per hour:
Per Day:
Per Annum:

5. No. of workers paid at lowest/wage above

6. Total normal salary/wage payroll for the half year period (excluding overtimes, bonuses, allowances, etc)

(Tala)\$..... WEEK
 FORTNIGHT
 OTHER
(Tick Appropriate Box)

7. Non-Citizen worker(s) if any
MALE FEMALE TOTAL

8. Total number of workers (including non-citizen)
MALE FEMALE TOTAL

9. If a variation in total employment occurred since the last six (6) months, what were the reasons?

- Sales (increase or decrease)
- Technology (change in production methods)
- Products/Services (expansion or education in range or type of products manufactured/or services rendered)
- Other(please specify)

10. If the business is experiencing difficulties recruiting particular types of labour within Samoa, what are the occupations or skills that are in short supply?

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.....

I HEREBY CERTIFY that the above information is true:

Signed (Employer).....

Date:/...../.....

FOR OFFICE USE ONLY

Average Weekly Wage \$:

Date Return Received:

Signature of Receiver:

Reg. No.

Comments: